

Title: Environmental & On-Water Program Coordinator/Educator

Organization Description: Glen Foerd is an 18-acre public park, museum, and historic site located along the Delaware River in Philadelphia. Glen Foerd stewards an eclectic riverfront estate for the enjoyment and educational benefit of the community. Drawing from the estate's architecture, art, material culture, and history—as well as its gardens and waterways—Glen Foerd provides inclusive experiences that spark curiosity and support Philadelphia's natural and cultural ecosystems.

Position Description: The Environmental & On-Water Program Coordinator/Educator leads Glen Foerd's Riverways Ambassadors summer youth program and its summer kayaking program while working closely with the Environmental Program Manager. This position is instrumental in supporting Glen Foerd's environmental programs and provides on-water expertise in program design and implementation. Duties include leading the day-to-day operations of our summer kayak programs and coordinating on-water program staff; and co-teaching Glen Foerd's summer environmental youth programs. The On-Water and Environmental Program Coordinator/Educator will report to the Environmental Program Manager.

Specific Duties and Responsibilities:

- Lead safe and engaging boating excursions on the Delaware River and Poquessing Creek
- Educate participants on relevant information about Glen Foerd, the Delaware River, Poquessing Creek and the surrounding flora and fauna
- Demonstrate paddling skills and safety protocols for visitors
- Determine routes based on tide, wind, and weather condition
- Assist with equipment setup, cleaning, and maintenance
- Handle emergency situations as they arise
- Co-lead training for on-water program staff with Environmental Program Manager
- Lead/prep Glen Foerd Riverways Ambassador Program
- Assist Environmental Program Manager with curriculum prep for Riverways Ambassador Program

Qualifications:

- BA degree in Environmental Studies, Environmental Science, or related field
- 1-3 years experience teaching in a formal or non-formal setting
- At least one year of experience in developing and implementing programs designed for youth
- Flexible schedule that can accommodate weekday and weekend programs

- Excellent oral, written, and interpersonal skills
- Strong organizational skills
- Significant on-water experience with kayaks, rowboats, and/or motorized boats
- Experience leading kayaking tours
- PA Boating License and CPR, & First aid certification a plus
- ACA certified, preferred
- Valid driver's license
- Ability to perform physically challenging work outside under all weather conditions
- Interest in boatbuilding desired

Employment Type: Seasonal, part-time, non-exempt. Weekly hours typically range 25-35 hours/week. Position ends in mid-October with possibility of extension. Interested candidates must have the ability and willingness to work on Saturdays and Sundays, beginning May 14.

Compensation: \$20.00/hour

To Apply: Please submit cover letter and resume to sarahferguson@glenfoerd.org no later than March 18th, 2022.

Glen Foerd is an equal opportunity employer. All applicants will be considered for employment without regard to age, race, color, religion, sex, sexual orientation, gender identity, national origin, disability status, or any other status protected by the laws or regulations in the locations where we operate. Glen Foerd will not tolerate discrimination or harassment based on any of these characteristics.