



## After-School All-Stars Philadelphia & Camden

1501 Cherry Street  
Philadelphia, Pa. 19102

**Position: Part-Time Watershed Education Program Leader**  
**Organization: After-School All-Stars Philadelphia & Camden**

Site Locations: Camden, NJ

Work Hours: Typical hours are Monday-Friday

Compensation: \$15/hour

What Defines Our Culture:

Entrepreneurial | Collaborative | Transparent | Accountable | Proactive

Who We Are:

After-School All-Stars (ASAS) is one of the leading national after-school program providers in the country. With a special focus on the middle school age group, our comprehensive school-based programs combine academics, enrichment, and health and fitness activities to help build the knowledge and skills children need to succeed, both in school and in life. Founded by Arnold Schwarzenegger in 1992, ASAS is building a national model for on-site after-school programs during the hours of 3:00-6:00 p.m. providing delivery of impactful programs through our 19 chapters, all of which serve nearly 70,000 youth in major urban localities.

What We Need:

ASAS Philadelphia and Camden is seeking part-time Watershed Education Program Leaders to work directly with elementary and middle school students in an engaging after-school program. The Watershed Education Program Leader must be energetic, youth-focused, and passionate about providing high quality programming to our youth. The successful candidate will be a self-starter with a great personality, passionate about serving youth in an educational setting, with the ability to engage with middle school grade students. The Program Leader's mission is to ensure that youth have a positive and fun after-school experience and are crucial to a successful after-school program.

What You Will Do:

The **Watershed Education (PL)** should additionally embody ASAS's core values: *accountable, collaborative, transparent, proactive, and entrepreneurial* and will demonstrate the ability to lead students to accomplish established objectives.

**Scope of Work:**

- Administer engaging and evidence-based water resource and watershed protection and environmental science curriculum to students provided by ASAS or outside academic partners
- Ensure all lesson materials are prepared for the day
- Engage students using attention grabbers, ice breakers and team builders to build a sense of community
- Attend required academic curriculum trainings/meetings



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- Lead Classes and Students while maintaining a culture of high expectations and student accountability during academic time
- Build healthy and safe relationships with students in order to build a sense of community during academic period
- Set structure and clear limits to ensure a safe learning environment
- Encourage students to advocate for themselves during the school day and outside of ASAS and academic settings
- Regularly talk to students about their academic goals and provide consistent encouragement
- Regularly communicate students' academic progress and areas of growth to parents and guardians
- Create systems to track students' academic progress and regularly share it with parents and guardians
- Educate students on how to ask questions when confused and work through challenging academic materials

### Youth Supervision:

- Under guidance of the Watershed Education Director, instructors will provide direct supervision to students
- Teaching responsibilities require your presence on site from Monday through Friday
- Using the ASAS approach of positive youth discipline to help students take ownership of their actions and grow from consequences of such actions
- Travel with students for planned field trips and special events
- Maintain good order and discipline
- Ensure the site rules and policies are reflected in daily practice
- Ability to locate the first aid kit/AED and program staff members who are AED/CPR certified

### Facilitation:

- Work in conjunction with the Watershed Education Director and fellow Program Leaders to ensure that program activities are exciting and relevant to youth, as well as organized and well-thought-out
- Maintain professional and positive relationships with site staff, partners, students, and parents
- Create and manage a caring, supportive, purposeful, and stimulating environment
- Maintain and forward fiscal data, including receipts, timesheets, supply/material requests in accordance with site budgets in conjunction with the Program Coordinator

### Data Management:

- Take attendance regularly at the start of every class
- Maintain accurate attendance data and reports
- Submit required data on time and accurately

### What You Will Need:

The successful candidate will have a familiarity with and passion for working with underserved youth, in addition to the following:

- A degree or progress towards a degree in early childhood education, education, or related field of study - completed or in progress preferred.



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- A degree or progress towards a degree in environmental education or conservation sector
- Ability to work cooperatively and collaboratively with program staff, school staff, parents and families, and community leaders.
- Skilled in data tracking, record keeping, writing reports, and maintain student and staff records.
- A year or more of non-profit or related youth development program experience.
- One or more years' experience working in an after school, day camp, or community youth outreach setting is preferred
- Ability to communicate effectively and demonstrate sensitivity to others as well as respond to critical incidents and act swiftly in an emergency
- Familiarity with basic computer software programs
- Familiarity and experience with diverse populations and culture competencies strongly desired
- Must clear DOJ & FBI Livescan

### How to Apply:

- Please submit your resume & cover letter via e-mail to **Chris Pender** to:  
**chris.pender@as-as.org**
- Please put "Watershed Education Program Leader," ASAS Philadelphia/Camden" and your last name in the subject heading